

**John F Kennedy Elementary School  
Governing Board Meeting  
September 27, 2018**

**Present:** Jennifer Subaihi, Mr. Jean Michel Rivest, Mr. Johan Manset, Mr. Damiano Ferraro, Ms. Cynthia Walbert, Ms. Made Ste-Marie, Ms. Cathy Kamfouras, Ms. Dina Zlermaris, Ms. Alexandra Antonopoulos, Ms. Marchitello, Ms. Sandra Malone

With Regrets: Ms. Tara Venieris

Meeting was called to order at 7:05 pm

**1 Words of Welcome by the Principal**

Ms. Marchitello welcomed all members to the Governing Board.  
Ms. Marchitello asked members to introduce themselves.

**2 Additions to/Adoption of Agenda**

**GB20180927-01:** It was moved by Ms. Subaihi and seconded by Ms. Alexandra to adopt the Agenda as presented.

CARRIED UNANIMOUSLY

**3 Governing Board Organization:**

**3.1 Election of the Chairperson and Vice-Chairperson**

**Chairperson:**

Ms. Antonopoulos nominated Ms. Subaihi and Ms. Walbert seconded.  
Ms. Subaihi excepted the nomination.

**GB20180927-02:** It was moved by Ms. Antonopoulos and seconded by Ms. Walbert to approve the nomination of Ms. Subaihi for the position of Chairperson of the Governing Board for the School Year 2018-2019.

CARRIED UNANIMOUSLY

**Vice-Chairperson:**

Mr. Ferraro nominated Ms. Antonopoulos and Ms. Walbert seconded.  
Ms. Antonopoulos accepted the nomination.

**GB20180927-03:** It was moved by Mr. Ferraro and seconded by Ms. Walbert to approve the nomination of Ms. Antonopoulos for the position of Vice-Chairperson of the Governing Board for the School Year 2018-2019.

CARRIED UNANIMOUSLY

### **3.2 Election/Appointment of Secretary**

**GB20180927-04:** It was moved by Ms. Malone and seconded by Ms. Ste-Marie to approve the appointment of Ms. Galanis for the Recording Secretary for the Governing Board for the School Year 2018-2019.

CARRIED UNANIMOUSLY

**GB2018-0927-05:** It was moved by Mr. Ferraro and seconded by Ms. Antonopoulos to approve the payment of \$60.00 per meeting to Ms. Galanis, to be paid through the Governing Board Budget for the School Year 2018-2019.

CARRIED UNANIMOUSLY

### **3.3 Review of the Internal Rules and Procedures**

The members were given the copy of the Internal Rules and Procedures. They were asked to review the document. The document will be voted on at the next governing board meeting.

### **3.4 Date, Time and Place of Meetings**

- The Governing Board will be meeting in the staff lounge of the school.
- The meetings will be held from 7:00pm to 9:00pm.
- The meetings will be held on the third Thursday of the month
- The following dates were agreed upon: October 18, November 15, 2018; January 17, February 21, March 21, May 16 and June 13, 2019.

### **3.5 Conflict of Interest Form/Judicial Record**

All members filled out and signed the Conflict of Interest Form. The members that will be volunteering in the school filled out and signed the Judicial Record.

### **3.6 Governing Board Budget 2018-2019**

This was covered under 3.2

### **3.7 Contact List Information/Phone Chain**

The members gave the recording secretary their contact information.

## **4 Adoption of the Minutes of June 7 & June 21, 2018**

Only the members that were present for those meetings voted.

**GB20180927-06:** It was moved by Ms. Antonopoulos and seconded by Ms. Zlemaris to approve the minutes of June 7, 2018 as submitted.

CARRIED UNANIMOUSLY

**GB20180927-07:** It was moved by Ms. Antonopoulos and seconded by Ms. Walbert to approve the minutes of June 21, 2018 as submitted.

CARRIED UNANIMOUSLY

**5 Business Arising from the Minutes – none**

**6 Question Period – no questions**

**7 Reports**

7.1 Principal – see attached

7.2 Day Care – see attached

7.3 PPO – no report given. Next meeting is on October 11, 2018

7.4 Parents' Committee – no report given

**8 New Business:**

**8.1 Year-End Review 2017-2018**

The report was presented by Ms. Marchitello.

**GB20180927-08:** It was moved by Ms. Antonopoulos and seconded by Ms. Malone to approve the Year-End Report as presented.

CARRIED UNANIMOUSLY

**8.2 Final Budget Report 2017-2018 – Tabled**

**8.3 IEP Timeline**

Ms. Marchitello explained the process for the IEP's.

**8.4 MEES Allocations:**

These allocations from the government are given directly to the schools.

Mesure 15025 – Starting Right (K – 1) - \$60,167.00 for in class support.

**GB20180927-09:** It was moved by Ms. Malone and seconded by Ms. Zlemaris to approve the hiring of a teacher at 62% for in class support for the Kindergarten and Grade 1 classes.

CARRIED UNANIMOUSLY

Measure #15027 – Coup de Pouce (2-6) - \$20,450.00 Resource support

**GB20180927-10:** It was moved by Ms. Antonopoulos and seconded by Mr. Ferraro to approve the hiring of a teacher at 40% resource for in class support for the Grade 2 – 6 students.

CARRIED UNANIMOUSLY

### 8.5 Rentals

**GB20180927-11:** It was moved by Ms. Malone and seconded by Ms. Zlemaris to approve all gym rentals for the school 2018-2019 at Ms. Marchitello’s discretion.

CARRIED UNANIMOUSLY

The gym will be rented by Paroise St-Joseph on August 31, September 1 and September 2, 2018. The cost of the rental is \$2,954.00 (\$996.00/caretaker, \$574.00/garbage container).

### 8.6 Elections – October 1, 2018

Our school gymnasium will be used for Election Day.

October 1<sup>st</sup> is a PED DAY only the daycare will be open.

### 8.7 Approval of supply List for Pre-Kindergarten – see attached

**GB20180927-12:** It was moved by Ms. Antonopoulos and seconded by Mr. Damiano to approve the school supply list for the new pre-kindergarten class as presented.

CARRIED UNANIMOUSLY

### 8.8 Approval of School Fees for 2018-2019

**GB20180927-13:** It was moved by Mr. Damiano and seconded by Ms. Antonopoulos to approve the school fees for the school year 2018-2019 as presented.

CARRIED UNANIMOUSLY

### 8.9 Commitment to success – see attached

## 8.10 JFK Activities

### Extracurricular Activities

GB20180927-14: It was moved by Ms. Antonopoulos and seconded by Ms. Walbert to approve the extracurricular activities for Passion Soccer, Mad Science, Chess and Katag.

CARRIED UNANIMOUSLY

### School Activities

**GB20180927-15:** It was moved by Ms. Malone and seconded by Ms. Walbert to approve the Winter Carnival on February 21, 2019 for all students.

CARRIED UNANIMOUSLY

**GB20180927-16:** It was moved by Ms. Malone and seconded by Ms. Walbert to approve the Movie Night on March 28, 2019.

CARRIED UNANIMOUSLY

**GB20180927-17:** It was moved by Ms. Walbert and seconded by Ms. Zlemaris to approve the Scare for Hunger nonperishable food donations during the week of October 27 to November 2, 2018.

CARRIED UNANIMOUSLY

### Grad Fundraisers

**GB20180927-18:** It was moved by Ms. Walbert and seconded by Ms. Zlemaris to approve the Dress Down day for October 12, 2018, January 18, Mar 29, and May 17, 2019. The cost will be \$2.00.

CARRIED UNANIMOUSLY

**Gb20180927-19:** It was moved by Ms. Malone and seconded by Ms. Zlemaris to approve the sale of Flower Pens on May 8 & 9, 2019 at a cost of \$2.00 per pen or \$5.00 for 3 pens.

CARRIED UNANIMOUSLY

The graduation dance will be held on June 14, 2018.

## 9 Fieldtrips

- Point of Information – class action suit
- Fieldtrips with an educational objective must be free of charge.
  - Fieldtrips with fun activities can be charged. Any students not attending this activity must have an equal activity at school.
- The Quebec Government has given the schools a small budget to offset some of the cost to the schools.

10 **Roundtable/Date of next meeting** – October 18, 2018

## 11 Adjournment

**GB20180927-13**: It was moved by Ms. Walbert and seconded by Ms. Malone to adjourn the meeting.

CARRIED UNANIMOUSLY

The meeting was adjourned at 8:40 pm.

Respectfully submitted by,  
Helen Galanis, Recording Secretary

SIGNED IN LAVAL, QUEBEC

This \_\_ day of November, 2018

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Ms. Marchitello, Principal

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Ms. Subaihi, Chairperson

