

John F Kennedy Elementary School  
Governing Board Minutes  
September 28, 2017

Present: Ms. Marchitello, Ms. Arsineau, Ms. Papadopoulos, Ms. Demestichas, Ms. Luceno, Ms. Malone, Ms. Walbert, Ms. L'heureux, Ms. Ste-Marie, Mr. Stamatopoulos, Ms. Zlemaris, Ms. Antonopoulos, Ms. Subaihi

Meeting was called to order.

**1 Words of Welcome by the Principal**

Ms. Marchitello welcomed all members to the first meeting of the Governing Board.

Ms. Marchitello asked all members to introduce themselves.

**2 Additions to/Adoption of Agenda**

Additions: 8.7 Grade 6 graduation Fundraisers

**GB20170928-01:** It was moved by Ms. Malone to adopt the agenda with the above mentioned additions.

CARRIED UNANIMOUSLY

**3 Governing Board Organization**

**3.1 Election of the Chairperson and Vice-Chairperson**

Ms. Marchitello asked the members for any nominations for the Chairperson

-Ms. Antonopoulos nominated Ms. Subaihi. Ms. Subaihi accepted the nomination.

**GB20170928-02:** It was moved by Ms. Antonopoulos and seconded by Ms. Malone to elect Ms. Subaihi as the Chairperson for the Governing Board of John F Kennedy, for the school year 2017-2018.

CARRIED UNANIMOUSLY

Ms. Marchitello asked the members for any nominations for the Vice-Chairperson.

-Ms. Subaihi nominated Ms. Antonopoulos. Ms. Antonopoulos accepted the nomination.

**GB20170928-03:** It was moved by Ms. Subaihi and seconded by Ms. Arsineau to elect Ms. Antonopoulos as the Vice-Chairperson for the Governing Board of John F Kennedy for the school year 2017-2018.

CARRIED UNANIMOUSLY

### **3.2 Election/Appointment of Secretary**

**GB20170928-04**: It was moved by Ms. Subaihi and seconded by Ms. Antonopoulos to appoint Ms. Helen Galanis as the Recording Secretary for the Governing Board of John F Kennedy for the school year 2017-2018.

CARRIED UNANIMOUSLY

### **3.3 Review of the Internal Rules and Procedures**

Tabled to next meeting

### **3.4 Date, Time and Place of Meetings**

- The meetings will be held on the last Thursday of the month.
- The following dates correspond: Oct. 26, Nov. 30, 2017, Jan. 25, Feb. 22, Mar. 29, Apr. 26, May 31 and June 21, 2018.
- The meetings will be held between 7:00pm and 9:00pm.
- The meetings will be held in the staffroom of the school.

### **3.5 Conflict of Interest Form/Judicial Record**

All members filled out the forms and handed them back to Ms. Marchitello.

### **3.6 Governing Board Budget 2017-18**

**GB20170928-05**: It was moved by Ms. Subaihi and seconded by Ms. L'heureux to approve the payment of \$60.00 per meeting to Ms. Galanis, Recording Secretary.

CARRIED UNANIMOUSLY

### **3.7 Contact List Information/Phone Chain**

All members filled out the form with their contact information.

## **4 Adoption of the Minutes of Meeting of June 19, 2017**

**GB20170928-06**: It was moved by Ms. Subaihi and seconded by Ms. Antonopoulos to adopt the June 19, 2017 minutes as presented.

CARRIED UNANIMOUSLY/7 members

## **5 Business Arising from the Minutes – none**

## **6 Question Period – none**

## **7 Reports:**

**7.1 Principal** – see attached

7.2 **Day Care** – see attached

7.3 **P.P.O.**

- There were 75 pre-orders received for TCBY and Pizza Day.
- Will be using the same distributor for Pizza Day
- Picture Day is October 6
- Used book sale on October 27
- Halloween dance on October 31

7.4 **Parents' Committee** – none

## 8 **New Business**

8.1 **Year-End Review 2016-17**

The report is due on October 10, 2017. Ms. Marchitello will collaborate with Ms. Subaihi to create the report.

8.2 **Final Budget Report 2016-17** – tabled to next meeting

8.3 **IEP Timeline**

- Teachers are reviewing all reports
- In the spring time the teachers will meet with the parents to discuss the students IEP.

8.4 **Measure 15025 Starting Right - \$44,200.00**

**GB20170928-07:** It was moved by Ms. Antonopoulos and seconded by Ms. Demestichas to approve the use of the Measure 15025 monies, in support of the kindergarten and grade 1 students with learning needs, to provide attendant time.

CARRIED UNANIMOUSLY

8.5 **Rentals**

**GB20170928-08:** It was moved by Ms. Antonopoulos and seconded by Ms. Zlemaris to approve the school rental to Paroise St-Joseph Church for the total cost of \$3,526.15 for 30 sessions (Sept. 29, 2017-June 1, 2018) on Fridays between 7:00pm and 9:00pm.

CARRIED UNANIMOUSLY

**GB20170928-09:** It was moved by Ms. Demestichas and seconded by Ms. Antonopoulos to approve the rental of the gym, 3 classrooms and the cafeteria with caretaker services for 30 sessions every Saturday at 5:30pm to 8:30pm by the Paroise St-Joseph for the total amount of \$11,699.40.

CARRIED UNANIMOUSLY

**GB20170928-10**: It was moved by Ms. Antonopoulos and seconded by Ms. Zlemaris to approve the gym rental for yoga by Ms. Rapsomanikas for 12 sessions every Wednesday at 7:00pm to 8:30pm for the total amount of \$827.78.

CARRIED UNANIMOUSLY

**GB20170928-11**: It was moved by Ms. Zlemaris and seconded by Ms. Antonopoulos to give Ms. Marchitello, Principal of John F Kennedy Elementary pre-approval to rent the school premises at her discretion.

CARRIED UNANIMOUSLY

### **8.6 Laval Municipal Elections**

-The school premises will be used on Sunday, October 29, 2017 for advanced voting and on Sunday, November 5, 2017 for voting day by the City of Laval.

### **8.7 Grade 6 Graduation Fundraisers**

- The grad committee is looking to hold the following fundraisers to raise money for the graduating class of 2017-2018.
- Bagging weekend at Walmart in St-Dorothy
- Raffle draw in November, 2017 or February, 2018
- Holiday Photoshoot
- Zumba night/Movie night in January, 2018
- Bingo night in March, 2018
- Bake Sale in April, 2018
- Car wash
- Mother's Day flower sale in May, 2018
- Freezie sale in May, 2018

### **9 Fieldtrips**

**GB20170928-12**: It was moved by Ms. Antonopoulos and seconded by Ms. Zlemaris to approve the kindergarten fieldtrip to Nid D'ortiche on October 25, 2017 at a cost of \$24.50 per student

CARRIED UNANIMOUSLY

**GB20170928-13**: It was moved by Ms. Antonopoulos and seconded by Ms. Zlemaris to approve the class outing for E22 on October 24, 2017 and S12 on November 27, 2017 between 12:30pm to 2:15pm to go to the Multicultural Library. The students will be accompanied by Ms. Giraudon and two parent volunteers.

CARRIED UNANIMOUSLY

**GB20170928-14**: It was moved by Ms. Demestichas and seconded by Mr. Stamatopoulos to approve the fieldtrip to Parc de Domaine Vert for the Grade 5 students on May 24<sup>th</sup>, 2017 at a cost of \$18.00 per student.

CARRIED UNANIMOUSLY

#### **10 Round Table/Date of Next Meeting**

The next Governing Board meeting will be on October 26, 2017 at 7:00pm in the staff room.

#### **11 Adjournment**

The meeting was adjourned at 8:37 pm.

Respectfully submitted by  
Helen Galanis, Recording Secretary

SIGNED IN LAVAL, QUEBEC  
This \_\_\_\_ day of October, 2017

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Ms. Marchitello, Principal

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Ms. Subaihi, Chairperson